



## Home Visit Report

# Report Example

**Conducted on**  
10/12/18, 8:02 AM

**Prepared by**  
Debbie

## **Actions**

**#1. Call orkin and schedule complete home spray for 10/29/2018.**



Assignee: Unassigned  
Priority: Low  
Due Date: 10/12/18, 5:00 PM  
Inspection: Report Example  
Linked to item: Check for visual pest infestations  
Status: Done

## Home Interior

Question	Response	Details
Examine all doors, windows and sliders to ensure they are locked and secure	OK	
Confirm no tripped breakers in electrical panel	OK	
Verify accuracy of temperature and humidity settings and that A/C is functional	OK	
At the time of our visit, the inside temperature was:	77	
Your thermostat(s) are set to:	77	
Test smoke/fire and CO2 detectors	OK	
Investigate any noises, alarms, beeps or odors	OK	
Remove garbage mistakenly left by homeowner	OK	
Turn on lights and fans throughout house	OK	
Bulbs on timer lights are checked to insure they are not burned out	OK	
Check refrigerators and freezers are functioning properly and food has not spoiled	OK	
The following appliances were operated:	Dishwasher, Garbage Disposal, Washing Machine	
Check phone for dial tone and messages	N/A	
Visual check for leaks or stains around windows and ceilings	OK	
Check for obvious signs of water leaks and under sinks and around toilets	OK	
Inspect water heater and filtration systems for leaks	OK	
Operate all faucets and flush toilets	OK	

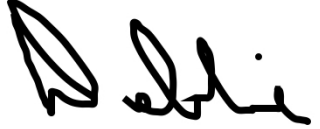
Question	Response	Details
Look for visual evidence of insect or pest infestation	OK	
Walkthrough of the garage for any obvious concerns with vehicles or items	OK	
Operate garage door opener to check drive chain mechanism.	OK	

## Home Exterior

Question	Response	Details
Walk perimeter for general security, signs of vandalism or trespassing	OK	
Remove newspapers, flyers, packages and debris from front walkway and/or patio and sweep if necessary	OK	
Collect mail from street mailbox and process as directed	Yes	
Look for obvious signs of any potential issues with exterior walls, siding, solar panels, roof and gutters that can be seen from the ground level	Issue	<p>There's a hole under the roof/facet but doesn't appear to be recent. I'll verify with the Client and ask if they want it repaired.</p> <p>Update: The Client is aware of the damage, and will call us when they return to arrange repairs.</p>
 <p>Appendix 1</p>		
Check for visual pest infestations	Issue	<p>There was a large centipede on the exterior screen of the lanai. I exterminated with spray will notify the Client that there doesn't appear to be more in the area and could be due to recent rain.</p> <p>Update: The Client's response was to monitor, and advise if it seems to be a concern or evidence of more bugs. They do want a complete spray done by Orkin before returning next month. They requested that I arrange this and be on site.</p> <p>Update: Confirmed appointment with Orkin for 10 a.m on 10/29/18.</p>
 <p>Appendix 2</p>		

Question	Response	Details
Actions: #1		
Check hose connections for leaks	OK	
Run water on outdoor wet bar, sinks, showers and look for signs of leaks or salt air deterioration.	OK	
Look for water or storm damage issues.	OK	
Does this property have a yard or landscaping?	On	
Check property for erosion or drainage problems	OK	
Check for damage caused by fallen trees or limbs	OK	
Check if landscape maintenance has been performed	OK	
Check property to ensure all yard access is secure	OK	
Check irrigation timer has power and no visible leaks in irrigation.	OK	

## Additional Services

Question		Response	Details
Check for obvious issues with vehicle if left outside.		Yes	
Start automobiles and golf cart to maintain engine performance and batteries.		Yes	
Inspect air filters and purification systems		Yes	
Water specified indoor/outdoor plants		N/A	
Additional comments		Mahalo for your business!	
Signature of Home Watch Inspector	Debbie	10/12/18 10:14 AM	

## Media



Appendix 1



Appendix 2